

**AlvaForm Order Sheet**

Date:	7/1/2015
User Name:	OUSV
Password:	ubft3910

Bill To:	Ship To:
Company: _____	Company: _____
Contact Name: _____	Contact Name: _____
Address 1: _____	Address 1: _____
Address 2: _____	Address 2: _____
City: _____ State/Province: Pa _____	City: _____ State/Province: _____
Postal Code: _____ Country: _____	Postal Code: _____ Country: _____
Telephone: _____	Telephone: _____
Fax: _____	Fax: _____
E-mail: _____	E-mail: _____

*\*Note: Full payment must be received for order to be processed*

**Ship Via**

Courier/Forwarder Agent: \_\_\_\_\_ Contact/Acct. No: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Order Information				
Description	Product ID	Qty.	Unit Price	Ext. Price
Urban Outfitters Mens 38 Soft Full Form	UOS-MMN038S-1109-MF		3,300.00	
Urban Outfitters Missy 6 Soft Full Form	UOS-WMS0006-0703-WF		2,650.00	
Urban Outfitters Missy 6 Soft Half Form	UOS-WMS0006-0703-WH		2,200.00	
Urban Outfitters Missy 6 Soft Slack Form	UOS-WMS0006-0703-WS		2,000.00	
Urban Outfitters Missy 6 Tailor Full Form	UOS-WMS006T-1009-WF		2,300.00	
Urban Outfitters Missy 6 Tailor Half Form	UOS-WMS006T-1009-WH		1,950.00	
Body Stocking			50.00	
Standing Pegs			250.00	
			<b>Subtotal:</b>	<b>USD</b>
			<b>**Handling Fee:</b>	<b>100</b>
			<b>*NYS Taxes / VAT / MWST:</b>	<b>0.000%</b>
<i>* If Applicable</i>				<b>*AlvaShip:</b>
<i>** US orders that ship within the US may be assessed a handling fee of 275 USD</i>				<b>Total:</b>

Payment Method	Currency
<u>          </u> Check <u>          </u> Direct Wire Transfer	USD

**Terms & Conditions**

This Order Sheet:  
This order sheet is not an invoice. Its purpose is to place an order with Alvanon and give an approximation of associated handling fees and taxes. Alvanon will issue an official invoice after receipt of the order sheet.

Payment Methods:  
We accept payment by company check or wire transfer only.

New York Sales Tax:  
AlvaForms sold within New York State are subject to 8.875% sales tax.

VAT:  
Alvaforms sold within United Kingdom are subject to a 20% VAT.

MWST:  
Alvaforms sold within Germany are subject to a 19% MWST.

Payment Terms:  
Full payment upon receipt of Proforma Invoice.

Shipping Terms:  
All AlvaForms are LOCAL DELIVERY (FCA) HONG KONG.  
Freight is not included. Buyer arranges shipping from Hong Kong to final destination.  
The consignee must be prepared to supply import documentation. All related duties and taxes are paid by the consignee.

Handling Fee:  
All items are subject to a handling fee charge per unit which includes packing, crating, shipping from China to Hong Kong and delivery to a specified location in Hong Kong. Handling fee is negotiated with the brand based on the volume of orders for the brand and its vendors.

Production Time:  
The time to delivery is 8 to 10 weeks.

**US Domestic Orders**  
US Handling Fee is 275 USD per unit. Handling fee applies only for items ship from our US Warehouse.  
Otherwise the international handling fee of 100 USD applies.

**UK Domestic Orders**  
UK Handling fee 60 GBP per unit.

**European Domestic Orders (Outside UK)**  
EU Handling fee 85 Euros per unit.

**Australian Domestic Orders**  
Australian Handling fee is 130 AUD per unit.

**Other International Orders**  
International Handling fee is 100 USD per unit.

Cancellation and Returns  
AlvaForms may not be cancelled or returned.

Return Order Sheet To:			
U.S Domestic Orders	Fax: +1-212-868-4319	Tel: +1-212-868-4318	<a href="mailto:us.customerservice@alvanon.com">us.customerservice@alvanon.com</a>