



## Did you know...

### All the ways to make selections in Qlik?



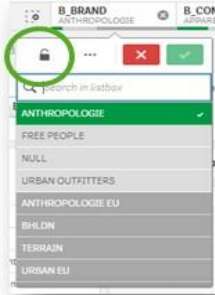
Selections are the equivalent of applying filters to your report...



As you apply selections to your application, the report will adjust to show you the appropriate data

The pane at the top of the sheet will also populate with your current selections

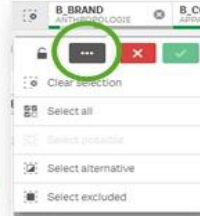
Users can use the back button to step back in the selections, the forward button to redo, and the clear all to clear current selections



Users can manage selections in the pane just by clicking on them

To lock the selection, click on the lock button

To see more options, click on the '...'



#### What do the colors mean?

Green – Included in current selection

Light Grey – Excluded, but can be included in current selection (will not alter current state)

Dark Grey – Excluded, and will alter current state if selected



#### How do I exclude?

To exclude values from a field, select the fields you want to exclude, then select "Select Alternative"

This will select all possible options; other than the values you have selected – therefore excluding them



Users can search for values and make selections from the resulting filtered list...



#### Text Search

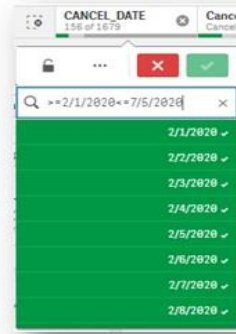
Search text within a field to filter results

Wildcards can be used in text search, see more info link



#### Fuzzy Search

Use ~ to search for text within text



#### Numeric/Expression Search

Filter results by using an expression

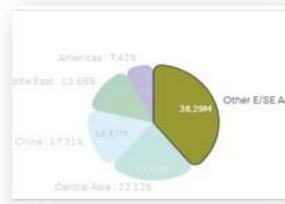


Users have a few different options when it comes to finding fields to select on...



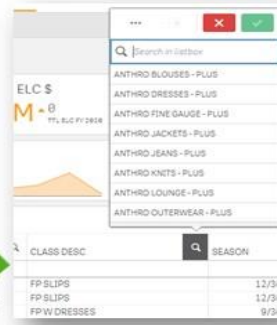
#### Filter Pane

In each application, on each sheet (usually at the top, or on right hand side, there is a filter pane with preset field for users to select on



#### Visual Interaction

Whether through a data table, pie chart, or bar chart – all visuals in Qlik are interactive, and users can select values



#### The Selections Tool

Users can click on the Selections Tool button to view current selection, and fields available to filter on



Users can search for additional fields in the search box

