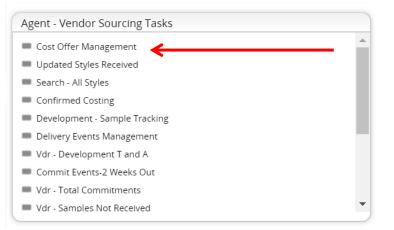


# Tradestone Costing Training-Home 9/18/2020 (Post Tradestone Upgrade)



Use this query to find all new styles in Tradestone. Only styles that you have not sent back to Urbn will appear in this search.

On Tradestone dashboard, find below link.



#### Then click on the desired vendor style number.

Search V	iew: Cost Offer Mana	gen	nent 🚯													
✔ Sea	rch Fields															
Offer No	Like		•				Vendor Style No	Like	• •			Style Description	Like	*		
Brand	Like		•				Class	Like	• •			Sub Brand	Like	*		
Season	Like		•				Request Date	Equal	al to			Offer Description	Like	~		
Target F	DB Equal to		•				Agent / Vendor	Like	• •			Agent	Like	~		
									Clear Fields Search Show All	j.						
♥ Sea	rch List															
Export to	Excel(XLSX)   Export PDF	<u>Sav</u>	ve My View   Save Search	<u>Sav</u>	ed Searches											
Drag a c	olumn header and drop	it h	ere to group by that colu	mn.	Rows from only this pag	ge a	are grouped									
					4 4	1	1 2 3 4 ▶ ₩	1	1 - 100 of 309 items Goto Page 1 of 4							100 V Records Pe
	Offer No	:	Vendor Style No	S	tyle Description	E	Brand	: 0	Class :	Su	ub Brand	Season		Request Date	:	Offer Description
	<u>1111519</u>		Style No Here					4	4110 BLOUSES - ANTHRO.			FALL 2020		03/05/2020		3/13 500 U ORG CTTN



# What are "offers" in Tradestone?

- Offers are quotes.
- Submitting an Offer replaces submitting quote sheets.
- There can be multiple Offers for one style. New Offers are created when product variation impacts cost. For example:
  - two different sizes twin and queen
  - one style in different materials like glass and resin
  - print type is different
  - Retail vs. Direct
- If an offer is created, it doesn't mean it should be sampled.
   Please read the tech pack and offer line for sample instructions.



- In the Style (Request for Quote) record, it will bring you to the Overview Tab. Click the Details tab to see the Offers
- In Details, click Offer No. you would like to enter costing for.

Request For Quote:	Request For Quote:							
Overviev, Details Attac	hments Events Mult	ti HTS						
▼ Style Offer View								
• Style Offer view								
Submit Offer Copy O	fer Summary Bulk F	Print Detail Bulk Print						
Fill Up Fill Down Fi	ll Selected							
□ Offer No ▼	Offer Type 🔻	Offer Description 💌	Status 🔻					
1111519	INITIAL		SENT					



## How to enter costs in Tradestone

- Offer Overview is where you will enter Offer level information
- Click Bill of Materials Tab to enter Cost Breakdown

Offer Respons	se:													
Overview Bill	Of Material	Change Trac	king											
<ul> <li>Offer Resp</li> </ul>	onse Overvi	ew												
Copy Offer	Submit Off	cost Bre	eakdown	Costing Storyboa	rd									
Style Inform	ation					Pricing								
Vendor Style No						Offer Type	INITIAL	0.	Special Situa	ationSe	elect		•	
Style Description						Offer Description	1	-						
Request No			Offer No	1149707		Minimum Order Qty	/		Offer Est. Ur	nits				
Brand	ANTHROP	OLOGIE	Season	SPRING 2021		FOB Price			ELC					
Agent					Q	Retail Price	198.00		IMU%					
Vendor					P	Target FOB	42.65		Offer Est. Ur	nits				
Origin Country		Q	Request D	ate 08/19/2020		Estimated Duty Rate	2		Unit Weight	(KG)				
Modify User			Modify Dat	2020-08-19 10:0	9:25	Met Bulk Mins (Y/N)	Select	~	Met Color M	lins (Y/N)Se	elect		•	
Request Count	1		Status	SENT										
				_										
Lead Times				Place Dates			Master Carton	Din	nensions					History
Dye Type		Select	<b>v</b>	Air Order Place Date			Length			UM		CM	Q	
Griege/Yarn Lead	Time		(	Ocean PO Due Date			Width			UM		CM	Q	1
Color Lead Time			[	Delivery Date	03/01/	2021	Height			UM		CM	Q	Enter Offer Note
Fabric/Yarn Trans	sit Lead Time		9	Ship Month	FEB 20	21	Pack Meas			ОМ		CBM	Q	
Production Lead	Time						Units/Inner			Total/Carton/	/Qty	1		
Consolidation Lea	ad Time						Inner/Case Pack			Container			Q	
Other Lead Time							Container Max Units							
Total														1

#### How to enter costs in Tradestone: Bill of Materials

- Cost Breakdown is available in the Detail section at the bottom
- Make sure to <u>Save</u> all information on the Bill of Materials Tab before you click back to the Overview tab

Offer Response

Cost options include: Raw Material – Main Raw Material Finishing Mold/Detail Charge CM/Labor Markup/Overhead Labels/Product Packaging All Handling/FOB Charges Other Total FOB Decal Fee LCL Fee Mold Fee **Testing Fee** 

Req	uest No	Offer No								
• E	Bill of Material			< 1 >	Go To COST BR	EAKDOWN - TEXTILES 🗸				
Info	ormation	Value	Match Crite	ria						
BOM	ID	Total Co	st \$							
CO	ST BREAKDOWN - TE	25.90	Product Type	e (H)		TEXTILES	Match 2	1		
	el Name									
CO	ST BREAKDOWN - TEXT	ILES	Match 3				Match 4	l.		
			Match 5				Match 6			
Det	ail Type	Description		Price	Usage	UM		Total \$	Mill	
		- i	E RUG + 4 ROWS OF TUF		Usage	UM	Q	Total \$	Mill	
	Туре	FLATWEAVE	E RUG + 4 ROWS OF TUF			UM	Q	2	Mill	
	Type FABRIC-MAIN	FLATWEAVE	E RUG + 4 ROWS OF TUF			UM		25.32	MIII	
	Type FABRIC-MAIN ~ CM/LABOR ~	FLATWEAVE				UM	Q	25.32	Mill	
	Type FABRIC-MAIN CM/LABOR MARKUP/OVERHE	FLATWEAVE       PACKAGING		25.32		UM	Q Q	25.32 0.00 0.00	Mill	
	Type FABRIC-MAIN ~ CM/LABOR ~ MARKUP/OVERHE ~ LABELS/PRODUCT ~	PACKAGING		25.32			Q Q Q	25.32 0.00 0.00 0.58	MIII	
	Type FABRIC-MAIN CM/LABOR MARKUP/OVERHE LABELS/PRODUCT ALL HANDLING/FI	FLATWEAVI       PACKAGING		25.32		UM	Q Q Q Q	25.32 0.00 0.00 0.58	MIII	
	Type FABRIC-MAIN CM/LABOR MARKUP/OVERHE LABELS/PRODUCT ALL HANDLING/FC -Select-	FLATWEAVE       PACKAGING       C		25.32		UM	Q Q Q Q Q	25.32 0.00 0.00 0.58	Mili	
	Type FABRIC-MAIN  CM/LABOR CM/LABOR MARKUP/OVERHE LABELS/PRODUCT ALL HANDLING/F(Select	FLATWEAVI       PACKAGING       Image: Constraint of the second sec		25.32		UM	Q Q Q Q Q Q	25.32 0.00 0.00 0.58	Mili	

## How to enter costs in Tradestone: Bill of Materials

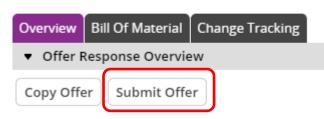
Deta	ail			. ↓				
	Туре	Description	Price	Usage	UM	Total \$	Mill	
	FABRIC-MAIN 🗸	FLATWEAVE RUG + 4 ROWS OF TUF	25.32	1	Q	25.32	Q	.]
	CM/LABOR 🗸				Q.	0.00	Q	.]
	MARKUP/OVERHE 🗸				Q	0.00	Q	.]
	LABELS/PRODUC1 ~	PACKAGING	0.58	1	Q	0.58	Q	.]
	ALL HANDLING/F( 🗸				Q	0.00	Q	.]
	Select 🗸				Q		Q	.]
	Select 🗸				Q		Q	.]
	Select 🗸				Q		Q	.]
	Select 🗸				Q		Q	]
	Select 🗸				Q		Q	.]

#### \*Note\*

Usage: typically, just enter 1 for the cost component to then factor in for the cost entered. However, you could put a decimal in to calculate based on a certain amount of the total (Example: A mold fee that would be split between two styles, you can enter the total mold fee and put usage as .5 to be 50% of the mold fee per each style)

### How to Submit offer in Tradestone: Bill of Materials

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	101	$\Gamma $	<b>C</b> .	зµ	5	115	<b>C</b> •



- Submit Offer
  - You need to make sure the following ifnormation is filled out prior to Submitting:
    - Offer Description
    - Minimum Order Qty
    - Minimum Color Qty
  - Save any changes on the screen and then Click Submit Offer

	Pricing				
	Offer Type	INITIAL			
$\longrightarrow$	Offer Description				
$\longrightarrow$	MinimumOrder Qty (Yds)		MinimumColor Qty (Yds)		
	Target FOB		Estimated Units	500	]
	Price Bucket	Select	Fabric Confirmed Date		]
	FOB Price	24.50	Freight Factor/Unit Weight	0.26	
	Effective DateOffer Date		]		



**Request For Quote** 

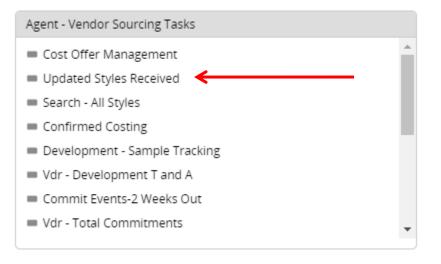
# How to copy an offer

- You will use the copy offer option if you have multiple cost options for one style number (ie: multiple cost options for fabric, color or MOQ)
- To copy an offer line, you will select the Offer line and click the 'Copy Offer' button.
  - This should be done <u>PRIOR</u> to selecting the 'SUBMIT OFFER' option on the current offer you are working on.
- Please ensure the Offer Description field is updated to align with the costing being entered (ie: "5'x8' rug", "wool blend option", "MOQ 1000 units", etc...)

Overviev	Details	Attachments	Events	Multi HTS				
▼ Style	▼ Style Offer View							
Submit	Submit Offer Copy Offer Summary Bulk Print Detail Bulk Print							
	Offer No 🔻	Offer T	ype 🔻	Offer Description 🔻				
$\checkmark$	1149707	INITI	AL					



# Updating an Existing Offer



When updating costs, keep all updates on the same offer that was sent to you by the Production Coordinator.